

## NC Works Career Center Memorandum of Understanding

The Mountain Area Workforce Development Board (WDB), with the agreement of the Chief Local Elected Official (CLEO), shall develop and enter into this Memorandum of Understanding (MOU) between the Mountain Area WDB and the One-Stop Partners under the Workforce Innovation and Opportunity Act (WIOA) P.L. 113-128, concerning the operation of the One-Stop delivery system. This MOU is effective for the period of July 1, 2022 - June 30, 2025.

### I. Required Partners (WIOA 121 (b)(1)(B))

1. Title I Adult, Dislocated Workers, Youth, and Job Corps: Blue Ridge Community College operates WIOA Adult and Dislocated Worker programs, providing staffing for NCWorks Transylvania County for the provision of WIOA training and career services to center customers. Goodwill of Northwest NC, Inc. is the Youth Services provider for Transylvania County. Job Corps programs are operated by the United States Forest Service, providing the programs at Schenck Job Corps.
2. Programs authorized under the Wagner-Peyser Act are provided by the NC Department of Commerce- Division of Workforce Solutions, providing staffing for the Title II programs and training information related to Wagner-Peyser Act programs.
3. Adult education and literacy activities authorized under Title II is provided by Blue Ridge Community College. Referrals between the center and this Partner are made informally and formally, as appropriate.
4. Programs authorized under Title I of the Rehabilitation Act of 1973 are operated by the NC Division of Vocational Rehabilitation. Referrals between the Career Center and this partner are made informally and formally, as appropriate.
5. Activities authorized under Title V of the Older Americans Act of 1965 are provided by referral to the State of Franklin Health Council, Inc. Referrals to this partner are made informally and formally, as appropriate.
6. Career and technical education programs at the postsecondary level authorized under the Carl D. Perkins Career and Technical Education Act of 2006 are operated by Blue Ridge Community College with referrals made informally and formally, as appropriate.
7. Activities authorized under Chapter 2 of Title II of the Trade Act of 1974 are provided by Department of Commerce – Division of Workforce Solutions, which provides Trade Act staff and training information related to the Trade Act.
8. Activities authorized under Chapter 41 of Title 38, United States Code: Job Counseling, Training, and Placement Service for Veterans is provided by the Department of Commerce -- Division of Workforce Solutions, which provides Veterans Services staff and training information related to services for veterans.
9. Employment and training activities carried out under the Community Services Block Grant Act is provided by Community Action Opportunities with referrals made on an informal and formal basis, as appropriate.
10. Employment and training activities carried out by the Department of Housing and Urban Development is operated by WNCSource Community Services.
11. Programs authorized under State of North Carolina (the "State") unemployment compensation laws (in accordance with applicable federal laws) is carried out by Department of Commerce - Division of Workforce Solutions, which provides Title III staff and

training information related to the State's unemployment compensation programs (UI, RESEA, and EAI).

12. Programs authorized under Section 212 of the Second Chance Act of 2007 are operated by Goodwill of Northwest NC, Inc. and referrals to this partner are made informally and formally, as appropriate.
13. Programs authorized under part A of Title IV of the Social Security Act: Temporary Assistance for Needy Families are provided by Henderson County Social Services and referrals are made informally and formally as appropriate.

II. Additional Partners

The local WDB may have specialized centers to address special needs, such as the needs of dislocated workers, youth, or key industry sectors or clusters. With the approval of the [local] WDB and CLEO, the following entities may be additional One-Stop partners: *[Please specify any additional partners/programs or delete this section.]*

1. Employment and training programs administered by the Social Security Administration, including the Ticket to Work and Self-Sufficiency Program established under section 1148 of the Social Security Act are operated by Community Action Opportunities with referrals between the Career Center and this Partner made informally and formally, as appropriate.
2. Employment and training programs carried out by the Small Business Administration are operated by Blue Ridge Community College with referrals made informally and formally between the Career Center and this Partner.
3. Programs authorized under section 6(d)(4) of the Food and Nutrition Act of 2008 are operated by Transylvania County Department of Social Services through informal and formal referrals, as appropriate.
4. Work programs authorized under Section 6(o) of the Food and Nutrition Act of 2008 are operated by Transylvania County Department of Social Services and referrals between the Career Center and this Partner are made informally and formally, as appropriate.
5. Programs carried out under section 112 of the Rehabilitation Act of 1973 are operated by the NC Division of Vocational Rehabilitation. The Career Center and this Partner make informal and formal referrals, as appropriate.
6. Programs authorized under the National and Community Service Act of 1990 are operated by the Area Agency on Aging. The Career Center and this Partner make informal and formal referrals, as appropriate.
7. Other appropriate federal, State, or local programs, including employment, education, and training programs provided by public libraries or in the private sector.

III. Roles and Responsibilities (WIOA Section 121 (b)(1)(A))

Each required partner of the One-Stop delivery system shall:

- a.) provide access through the One-Stop delivery system, including making the career services or activities that are applicable to the program (eligibility determination, outreach, initial assessment, labor exchange service, job search, recruitment, referrals, job listings, training provider information, local area performance, supportive service information, financial aid assistance, career planning, financial literacy, and more) available at the One-Stop centers;
- b.) use a portion of the funds available for the program and activities to maintain the One-Stop delivery system, including payment of the infrastructure costs of One-Stop centers;

- c.) enter into a local MOU (shown by signature on this document) with the local board, relating to the operation of the One-Stop system;
- d.) participate in the operation of the One-Stop system consistent with the terms of this MOU, the requirements of this title, and the requirements of the federal laws authorizing the program or activities;
- e.) use a common One-Stop delivery system identifier (in North Carolina, this is NCWorks);
- f.) identify strategies to meet the needs of individuals with barriers to employment;
- g.) [Additional items here; Example: shared service cost for Center greeter]. **N/A**

IV. Costs of Services (WIOA Regulations 678.700, USDOL December 27, 2016: Infrastructure Funding Guidance)

This section must contain an effective time period and infrastructure and shared services budget, identify all One-Stop partners/CLEOs/local Boards participating, and describe the periodic review and reconciliation process to ensure equitable benefit among partners. The infrastructure funding agreement (IFA) may have a different effective time period from the duration of the MOU. Also, the infrastructure funding agreement must include binding signatories if submitted as a separate document.

- a.) Identification of the infrastructure costs budget, which is a component of the overall One-Stop operating budget.

*The Mountain Area identifies costs associated with support of the NCWorks Career Center System on an annual basis, by center, and reports those costs to the Department of Commerce - Division of Workforce Solutions staff as part of the State Funding Mechanism process conducted by the Department of Commerce – Division of Workforce Solutions.*

- b.) If different from Section I above, identify all One-Stop partners, CLEOs, and the Local WDB participating in the IFA.

*N/A*

- c.) Describe how the periodic modification and review process to ensure equitable benefit among One-Stop partners will be conducted. Include a timetable.

*The Mountain Area and its One-Stop Partners engage in an annual review to ensure equitable benefit among the partners. This review will be conducted every 12-months, or more frequently, if there have been any changes.*

- d.) Provide the process used to reach consensus among all partners when developing the IFA. (Or, if applicable, provide assurance that the local area followed the State Funding Mechanism process.)

*The Mountain Area provides assurance that the local area followed the State Funding Mechanism process to reach consensus among all Partners for the development of the IFA.*

- e.) Describe the process to be used among partners to resolve issues related to infrastructure funding during the MOU duration period when consensus cannot be reached.

*The Mountain Area plans to engage the staff of the Department of Commerce - Division of Workforce Solutions to assist in the resolution of issues related to infrastructure funding during the MOU duration period when consensus cannot be reached among the Partners after all other attempts to resolve issues have failed.*

V. Funding definitions

- a.) Cash and In-Kind for Ongoing One-Stop delivery system Operators

Non-cash contributions must be valued consistent with 2 CFR 200.306 and reconciled regularly (e.g., monthly or quarterly). Third-party in-kind contributions are contributions of space, equipment, technology, non-personnel services, or other like items to support the infrastructure costs associated with One-Stop operations. The value of third-party in-kind contributions must also be consistent with the Uniform Guidance at 2 CFR 200.306 and reconciled on a regular basis (e.g., monthly or quarterly) to ensure they are fairly evaluated and meet the partners' proportionate share.

- b.) Infrastructure Costs One-Stop Centers

Non-personnel costs necessary for the general operation of the One-Stop center. The funds provided under this paragraph by each One-Stop partner shall be provided only from funds available for the costs of administration under the program administered by such partner and shall be subject to the program's limitations with respect to the portion of funds under such program that may be used for administration (WIOA Regulations 678.720).

- a. Non-personnel costs include rental of the facilities; utilities and maintenance; equipment (including assessment-related products and assistive technology for individuals with disabilities); and technology to facilitate access to the One-Stop center, including technology used for the center's planning and outreach activities.

*For the **NCWorks Career Center Transylvania County**, infrastructure cost sharing is as follows:*

*1. **Department of Commerce - Division of Workforce Solutions** provides staff pursuant to Title III of WIOA and computer access.*

*2. **Blue Ridge Community College** operates the center and provides space, internet access for center staff and customers, telephone and fax access, supplies and management of the daily operations of the center. Blue Ridge Community College also provides WIOA-supported Adult and Dislocated Program staffing for the center and administers funding for long- and short-term training programs.*

*3. **Mountain Area Workforce Development Board** supports the cost for assistive technology to enhance the center experience for those customers who request such assistance, provides support for technology (hardware) for staff and customers at the center, supports the virtual job shadowing products available in the resource area for customers, provides funding for marketing materials including business cards and branded display items for the center's use*

*(job fairs, etc.) and can assist with other miscellaneous infrastructure costs within budgetary allowances. Mountain Area also supports the cost for the WorkKeys Curriculum online tutorials that align with the WorkKeys assessments for achievement of the NC Career Readiness Certification.*

NOTE: The IFA is a required component of the MOU and not a separate document. The reasonable cost allocation methodology should be provided and should be consistent with Federal Cost Principles in the Uniform Guidance 2 CFR Part 200.94.

VI. Methods of Referrals

Methods should ensure the needs of workers, youth, and individuals with barriers to employment, including individuals with disabilities, are addressed in the provision of necessary and appropriate access to services, including access to technology and materials, made available through the One-Stop delivery system.

Partners will utilize methods of referrals of individuals between One-Stop operators and One-Stop partners for appropriate services and activities.

VII. Certification and Continuous Improvement

The parties herein shall comply with established Certification and Continuous Improvement Criteria established by the State board, in consultation with CLEOs and local boards. The objective criteria and procedures for use by local boards in assessing, at least once every three (3) years, the effectiveness, physical and programmatic accessibility in accordance with section 188, if applicable, and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.), and continuous improvement of One-Stop centers and the One-Stop delivery system.

VIII. Performance and Accountability

Each partner is responsible for ensuring that its legislated programs, services, and activities are provided in the One-Stop center in accordance with the goals, objectives, and performance measures of the WIOA P.L. 113-128 and regulations. Each partner agrees to work to support the achievement of WIOA and One-Stop performance measures.

IX. Confidentiality of Information

Exchange of information among partners is encouraged and expected. Exchanged information shall remain private and confidential in accordance with the most restrictive confidentiality requirements of any of the partners collecting, receiving, or sharing information. Each partner agrees to collect and share information necessary to track the performance of the One-Stop Center in accordance with provisions of the WIOA P.L. 113-128 and accompanying regulations.

X. Monitoring and Oversight

The CLEO, the WDB, the DWS, the United States Department of Labor, and local area administrative entity have the right to monitor activities under this MOU to ensure performance

goals are being maintained and the MOU terms and conditions are being fulfilled. The partners shall permit on-site visits and reviews by the above-mentioned agencies or their designee.

#### XI. Disputes

The parties shall first attempt to resolve any disputes informally. Any party shall call a meeting of the partners to discuss and resolve disputes. Should informal resolution efforts fail, the dispute shall be referred to the Chair of the local WDB who shall place the dispute upon the agenda of a regular or special meeting of the Board's Executive Committee. The Executive Committee shall attempt to mediate and resolve the dispute. If the Executive Committee's resolution efforts fail, any party may file a grievance in accordance with agreed upon WIOA grievance procedures.

#### XII. Duration

This MOU shall remain in effect until terminated by the repeal of the WIOA P.L. 113-128, or otherwise by action of law.

Any party may withdraw from this MOU by giving written notice of intent to withdraw at least sixty (60) calendar days in advance of the effective withdrawal date. Notice of withdrawal shall be given to all parties at the addresses shown within this MOU and to the contact persons so listed, considering any information updates received by the parties.

Should any One-Stop partners withdraw, this MOU shall remain in effect with respect to the remaining Partners until a new MOU is executed or the end of the current federal program year (July through June).

The WDB reserves the right to terminate the participation of any partner upon sixty (60) days' notice if the partner's actions are inconsistent with the terms and conditions of this MOU.

This memorandum shall be reviewed not less than once every three-year period to ensure appropriate funding and delivery of services. [WIOA 121].

#### XIII. Modification and Assignment

This MOU may be modified at any time by written agreement of the Parties. Assignment of responsibilities under this MOU by any of the Parties shall be effective upon written notice to the other Parties. Any assignee shall also commit in writing to the terms of this MOU.


Such other provisions, consistent with the requirements of this title, as the Parties to the agreement determine to be appropriate.

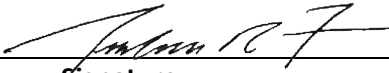
#### XIV. Signatures


By signatures hereto, the partner(s) attest to participation in the development of this MOU and will support and implement the provisions contained herein.

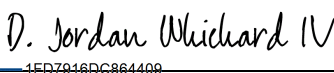
I certify that I have read and understand the above information and agree to the terms outlined herein. By signing this document, I also certify that I have the legal authority to bind my agency to the terms of this MOU.

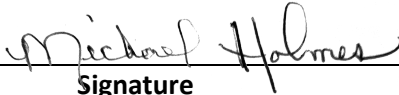
Please do not delete signature lines. If a partner is not applicable, please place N/A on the signature line. It is allowable to add signature lines, if necessary. Strikethroughs are not allowed, as this is a legally binding document. Please note the status of any missing signatures (i.e., forthcoming, cannot obtain, refused to sign, etc.) and do not leave signature lines blank.

Jake Dalton		Commission Vice Chair	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>
Mountain Area Workforce Development Consortium, Chief Elected Official			

Graham Fields		Chair	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>
Mountain Area Workforce Development Consortium, Workforce Development Board Chair			

Dr. Laura B. Leatherwood		President	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>
WIOA Title I: Adult, Dislocated Worker Formula programs Career and Technical Education Programs at the Postsecondary Level Authorized under the Carl D. Perkins Career and Technical Education Act of 2006 Blue Ridge Community College			

Jordan Whichard	 <small>DocuSigned by: 1FD7916DC964409...</small>	Chief Deputy Secretary	12-Jan-2023
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>
WIOA Title III: Wagner-Peyser Act Employment Service (ES) program Trade Adjustment Assistance (TAA) activities Jobs for Veterans State Grants (JVSG) programs State Unemployment Compensation Laws			

Michael Holmes		Director	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>
Title I Job Corps Schenck Job Corps			

Nathan Ramsey		Director	12/21/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>
Mountain Area Workforce Development Board Director			


N/A

Printed Name	Signature	Title	Date
Title I Youth Build			

N/A

Printed Name	Signature	Title	Date
Title I National Farmworkers Jobs Program (NFJP)			

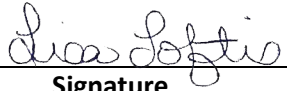
N/A

Printed Name	Signature	Title	Date
Title I Native American Programs			
Robin Paulison		Associate Vice President	10/28/22

Printed Name	Signature	Title	Date
Adult education and literacy activities authorized under Title II Blue Ridge Community College			

Printed Name	Signature	Title	Date
Patricia S. Bland		Regional Manager	10/28/22

Printed Name	Signature	Title	Date
Programs authorized under Title I of the Rehabilitation Act of 1973 NC Vocational Rehabilitation Services			

Printed Name	Signature	Title	Date
Lisa Loftis		Director	10/28/22

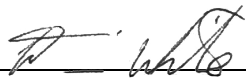
Printed Name	Signature	Title	Date
Activities authorized under Title V of the Older Americans Act of 1965 State of Franklin Health Council, Inc.			

See Above (Dr. Laura B. Leatherwood)

Printed Name	Signature	Title	Date
Career and technical education programs at the postsecondary level authorized under the Carl D. Perkins Career and Technical Education Act of 2006			


Printed Name	Signature	Title	Date
Vicki Heidinger		Executive Director	

Printed Name	Signature	Title	Date
Employment and training activities carried out under the Community Services Block Grant Act Community Action Opportunities			

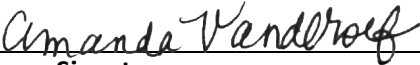
Printed Name	Signature	Title	Date
David White		Director	10/28/22

Printed Name	Signature	Title	Date
Employment and training activities carried out by the Department of Housing and Urban Development WNCSource Community Services			



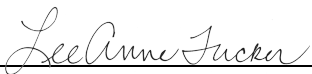
Lance Crawford		Regional Director	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

Reentry Employment Opportunities (REO) programs authorized under sec. 212 of the Second Chance Act of 2007 (42 U.S.C. 17532) and WIOA sec. 169)  
WIOA Title I Youth Formula program  
Goodwill Industries of Northwest NC, Inc.

Amanda Vanderoef		Interim Director	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

Temporary Assistance for Needy Families (TANF)  
Transylvania County Department of Social Services

**Other Partners:**

LeeAnne Tucker		Director	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

National and Community Service Act of 1990 for Volunteer Programs funded through Americorps Senior Area Agency on Aging

# Workforce Innovation and Opportunity Act of 2014

## July 1, 2022 – June 30, 2023 Infrastructure Funding Agreement Signatory Page

Mountain Local Area # 61

### Local Workforce Development Area Name

We affirm that the Local Area Workforce Development Board (WDB) and the Chief Local Elected Official (CLEO) of the Local Area, in partnership, have developed and now submit this Local Infrastructure Funding Agreement in compliance with the provisions of the Workforce Innovation and Opportunity Act of 2014 and instructions issued by the Governor under authority of the Act.

October 28, 2022

Submission Date

Workforce Development Board  
Chair

Chief Local Elected Official

Graham Fields  
Typed or Printed Name

Jake Dalton  
Typed or Printed Name

Chair  
Typed or Printed Title

Vice Chair, Transylvania Commission  
Typed or Printed Title

  
Signature

  
Signature

10/28/22  
Date

10/28/22  
Date

**Mountain Area Workforce Development Consortium  
NCWORKS Career Center  
Partner Infrastructure Funding Agreement (IFA)**

**I. Purpose**

This Partner Infrastructure Funding Agreement (IFA) is entered by and between the Mountain Area Workforce Development Board (WDB) and Mountain Local Area # 61 NCWorks Partners. This IFA provides information on the shared infrastructure cost and/or in-kind arrangements. All partners to this IFA recognize that infrastructure and other additional costs are applicable to all required partners, as outlined in Section 121(b)(1)(B) of the Workforce Innovation and Opportunity Act (WIOA), whether they are physically located in the NCWorks Career Center or not. Each partner's contributions to these costs, however, may vary, as these contributions are based on the proportionate use and relative benefit received.

The sharing and allocations of infrastructure costs among NCWorks partners are governed by WIOA Sec. 121(b), its implementing regulations, and the Federal Cost Principles contained in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR part 200 (Uniform Guidance).

Infrastructure costs are defined as non-personnel costs that are necessary for the general operation of the NCWorks Career Center, including: rental of the facilities; utilities and maintenance; equipment (including assessment related and assistive technology for individuals with disabilities); technology to facilitate access to the center; and many other infrastructure costs, such as signage and supplies. NCWorks Career Center shall share in additional costs, which must include applicable career services and may include shared operating costs and shared services that are necessary for the general operation of the Career Center.

**II. Mountain Local Area #61 NCWorks System Infrastructure Budget**

***\$332,072.21***

**III. Cost Allocation Methodology**

There is a two-tiered approach for determining infrastructure and additional costs for required WIOA Career Center partners using the Local Funding Mechanism (LFM). For Temporary Assistance for Needy Families (TANF), Community Services Block Grant (CSBG), and Senior Community Service Employment (SCSEP) programs, the LFM method uses a funding percentage cap of 1.5% to determine the agency's proportionate share of infrastructure and additional costs. The 1.5% is then distributed to workforce boards based on workforce service criteria outlined by each agency. The Vocational Rehabilitation (VR) program authorized by WIOA Title IV, postsecondary career and technical education programs authorized under the Carl D. Perkins Career and Technical Education Act of 2006, and programs under the Adult Education and Family Literacy Act (AEFLA) authorized by WIOA Title II contribute proportionate shares based on the number of VR and adult education clients who received services in the previous program year and were documented in NC Works.

The LFM is used to negotiate appropriate contributions from each required partner that will be allocated to the Mountain Area WDB, as outlined below. The two-tiered approach methodology does not include Division of Workforce Solutions (DWS) administered programs or WDB administered programs. For all other required partners with State agencies, infrastructure contributions will be transferred to DWS as a lump sum based on the LFM for the agency. Once DWS receives funding from the State agency, DWS will distribute funding to the local area via the funding methodology set up for each State agency, as outlined in the table below.

For required partners without a State agency, but which are federally funded, the LFM is used as well; however, this negotiation will vary per WDB and should be outlined in the table below. Not all federally funded required partners may administer programs in a WDB's Local Area. In such cases, infrastructure cost sharing is not required.

For required partner programs administered by the DWS - Title III Wagner-Peyser Employment Services, Trade Adjustment Assistance (TAA), and Jobs for Veterans State Grants (JVSG) - the cost sharing model is based on the grant employees' proportionate use of the NCWorks Career Center. DWS and WDB will pay a cost per employee housed in the center. The cost per employee will be based on the total infrastructure cost of the NCWorks Career Center, where applicable.

*(Please do not delete any partners from the table. If not applicable, please write N/A)*

<b>WIOA Required Partners</b>	<b>Funding Methodology</b>
WIOA Title I: Adult, Dislocated Worker, and Youth formula programs	Proportionate use – cost per employee
WIOA Title I: Job Corps	Local Agreement that Schenck Job Corps will refer youth to the NCWorks Career Centers in the Local Area, as appropriate and needed.
WIOA Title I: YouthBuild	N/A
WIOA Title I: Native American programs	N/A
WIOA I: National Farmworker Jobs Program (NFJP)	N/A
WIOA Title III: Wagner-Peyser Act Employment Service (ES) program	Proportionate use – cost per employee
WIOA Title III: Trade Adjustment Assistance (TAA) activities	Proportionate use – cost per employee
Jobs for Veterans State Grants (JVSG) programs	
Senior Community Service Employment program (SCSEP)	Local negotiations with the State of Franklin Health Council, Inc. that appropriate referrals will be made from the NCWorks Career Centers for those individuals that may be eligible for the program. Reverse referrals, as appropriate, also.: The Division distributes 1.5% of the federal funding to local workforce boards that support those counties covered by the SCSEP grant awarded to NC DHHS-Div. of Aging

	and Adult Services proportionally to the number of employment slots that county received in the award.
Unemployment Compensation (UC) programs	Based on Title I Dislocated Worker formula
Reentry Employment Opportunities (REO) programs (Second Chance Act of 2007)	Local agreement that Goodwill and Mountain Area will work together to provide appropriate services to those reentering society or who are affected by a criminal record.
WIOA Title II: Adult Education and Family Literacy Act (AEFLA) program	A calculated amount per participant served is allocated based upon the number of AEFLA participants receiving staff assisted services at a WDB within each provider's service area.
Carl D. Perkins Career and Technical Education programs	A calculated amount per participant served is allocated based upon the number of CTE participants receiving staff assisted services at a WDB within each provider's service area.
WIOA Title IV: Vocational Rehabilitation (VR) Services program	Based on the number of VR clients with IPEs that received NCWorks service in the previous program year. Differences are reconciled in following program year.
Department of Housing and Urban Development Employment and Training programs	Informal local agreement between MAWDB and HACA that individuals receiving housing assistance will be referred to the NCWorks Career Center for employment and training information.
Services for the Blind	Based on the number of VR clients with IPEs that received NCWorks service in the previous program year. Differences are reconciled in following program year.
Community Services Block Grant (CSBG) programs	CSBG amount is based on 2017 survey of Community Action Agencies, the amount of awarded CSBG identified as being directed to employment screening was calculated. In aggregate, employment services accounted for 20% of the CSBG awards. 20% times the state maximum percent of 1.5% = amount to be awarded for infrastructure cost sharing. The amount for infrastructure cost sharing was allocated to counties/agencies based on each their allocation of CSBG funding.
Temporary Assistance for Needy Families (TANF) program	TANF Amount to distribute is determined by county(ies) coding (method of recording expenditures) to WFCBG for Employment Services in FY2020-2021. The percentage of funding for each county of the total allocation of the TANF Work First County Block Grant (this funding provides dollars for Employment Services Funded with TANF) is applied to the coded expenditure amount.

For additional partners that are not required partners, funds are paid directly to the Local Area WDB based on the partner's proportionate use of the center, as outlined in the table below.

N/A

#### IV. IFA Modifications

The partners recognize that modifications to the IFA may be necessary during the program year. Any authorized representative of a partner may make a written request for modification. In order to be valid, any modification to the IFA must be in writing, with a thirty (30) days' notice, signed, and sent to Nathan, Ramsey, Director. If Mountain Area Workforce Development Board requests a modification, notice will be sent to the partner organization contact and address identified in section V. IFAs shall be reviewed by all partners at least **once per** year as part of the WDB's Local Plan MOU update process. If partners are unable to reach a consensus and resolve issues related to infrastructure funding during the duration of the MOU, partner contribution defaults to the State Funding Mechanism limits.

**V. Partner Infrastructure Contributions**

For required partners that have a State agency, required infrastructure costs will be transferred to DWS. DWS will then distribute the funds to each WDB based on the methodology agreed on between the agency and the NC Director's Council.

Where DWS needs to contribute funds to a WDB, the DWS Finance Unit will issue checks to WDBs that are to receive IFA funding. Checks will be issued after each board's designated DWS Planner has received, reviewed, and accepted the board's fully compliant IFA documents. Because funding will not be distributed through the Workforce Information System Enterprise (WISE), for reporting purposes, boards will be expected to keep a list of all IFA expenditures and invoices and have them available for on-site monitoring.

Where the WDB needs to contribute funds to DWS, DWS will issue an invoice, which will provide the required documentation and audit trail, to allow the WDB to draw down the funds and write a check to DWS. The local areas that owe DWS will be invoiced the amount owed and tracked for receipt by the DWS finance unit. (Please do not delete any of the partners from the table. If not applicable, please write N/A).

For partners cost sharing funds not distributed by the DWS, Mountain Area Workforce Development Board will invoice Partner within thirty (30) days of the signed MOU for infrastructure cost sharing effective July 1, 2022. (N/A)

NCWorks Partner	Infrastructure Total Share \$	Funded	In-kind	Payment	In-kind Description	Partner Contact (Name, Organization, Address, email and phone number)
WIOA Title I: Adult, Dislocated Worker, and Youth formula programs;	\$89,349.66					
WIOA Title I: Job Corps					The Mountain Area WDB allows certain partner agencies/organizations who use space to provide workforce development services/program on an intermittent basis at	

					its NCWorks Career Centers to do so at no cost. *	
WIOA Title I: YouthBuild	N/A					
WIOA Title I: Native American programs	N/A					
WIOA Title I: National Farmworker Jobs Program (NFJP)	N/A					
WIOA Title III: Wagner-Peyser Act Employment Service (ES) program	\$208,482.55					
WIOA Title III: Trade Adjustment Assistance (TAA) activities	DWS Share					
Jobs for Veterans State Grants (JVSG) programs	DWS Share					
Senior Community Service Employment program (SCSEP)	\$2,910.00					
Unemployment Compensation (UC) programs	\$24,210.00					
Reentry Employment Opportunities (REO) programs (Second Chance Act of 2007)	DWS Share					
WIOA Title II: Adult Education and Family Literacy Act (AEFLA) programs	\$471.00					
Carl D. Perkins Career and Technical Education programs	\$230.00					
WIOA Title IV: Vocational Rehabilitation (VR) Services program	\$1,252.00					
Department of Housing and Urban Development Employment and Training programs					The Mountain Area WDB allows certain partner agencies/organizations who use space to provide workforce development services/program on an intermittent basis at its NCWorks Career Centers to do so at no cost. *	
Community Services Block Grant (CSBG) programs	\$2,066.00					
Temporary Assistance for Needy Families (TANF) program	\$2,908.00					
(other agencies) Services for the Blind	\$193.00					
(Additional Partner) National and Community Service Act of 1990: Americorps Senior					The Mountain Area WDB allows certain partner agencies/organizations who may use space to	

					provide workforce development services/program on an intermittent basis at its NCWorks Career Centers to do so at no cost. *	
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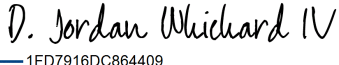
**VI. Term of Agreement**

This Agreement will remain in effect from **July 1, 2022 to June 30, 2023**. It shall be reviewed by the Parties as necessary or at least once per year as part of the WDB's Local Plan update.



**VII. Signatures**

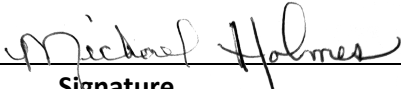
**Please do not delete signature lines. If a partner is not applicable, please place N/A on the signature line. It is allowable to add signature lines, if necessary. Strikethroughs are not allowed, as this is a legally binding document. Please note the status of any missing signatures (e.g., forthcoming, cannot obtain, refused to sign), and do not leave signature lines blank.**

Jordan Whichard	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <small>DocuSigned by:</small>    <small>1FD7916DC864409...</small> </div>	Chief Deputy Secretary	12-Jan-2023
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

Representing:  
 WIOA Title III: Wagner-Peyser Act Employment Service (ES) program  
 Trade Adjustment Assistance (TAA) activities  
 Jobs for Veterans State Grants (JVSG) programs  
 Unemployment Compensation (UC) programs

Dr. Laura B. Leatherwood		President	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

Representing: WIOA Title I: Adult, Dislocated Worker, and Youth Formula programs; and  
 Carl D. Perkins Career and Technical Education programs  
 Blue Ridge Community College


Michael Holmes		Director	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

Representing: WIOA Title I: Job Corps programs  
 Schenck Job Corps


N/A			
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>
Representing: WIOA Title I: YouthBuild program			

N/A			
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>
Representing: WIOA Title I: Native American programs			

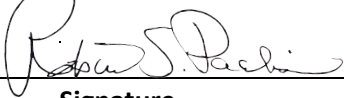
N/A			
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>
Representing WIOA Title I: National Farmworker Jobs Program (NFJP)			

Lisa Loftis		Director	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

Representing: Senior Community Service Employment program (SCSEP)  
State of Franklin Health Council, Inc.

Lance Crawford		Regional Director	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

Representing: Reentry Employment Opportunities (REO) programs (Second Chance Act of 2007)  
WIOA Title I Youth Formula program  
Goodwill Industries of Northwest NC, Inc.

Robin Paulison		Associate Vice President	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

Representing: WIOA Title II: Adult Education and Family Literacy Act (AEFLA) programs  
Blue Ridge Community College


See above (Dr. Laura B. Leatherwood)

<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>
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Representing: Carl D. Perkins Career and Technical Education programs

Patricia S. Bland		Regional Manager	
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

Representing: WIOA Title IV: Vocational Rehabilitation (VR) Services program  
NC Division of Vocational Rehabilitation

Jordan Thomas		Area Supervisor	12/15/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

Representing: WIOA Title IV: Services for the Blind  
Services for the Blind/Asheville District

David White		Executive Director	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

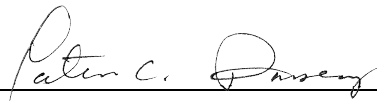
Representing: Department of Housing and Urban Development Employment and Training Programs  
WNCSource Community Services

Vicki Heidinger		Executive Director	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

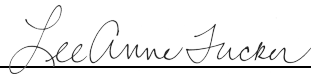
Representing: Community Services Block Grant (CSBG) programs  
Community Action Opportunities

Amanda Vanderoef		Interim Director	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>

Representing: Temporary Assistance for Needy Families (TANF) program  
Transylvania County Department of Social Services

Nathan Ramsey		Director	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>
Mountain Area Workforce Development Board Director			

**Other partners (add a signature line for each additional partner included)**

LeeAnne Tucker		Director	10/28/22
<b>Printed Name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>
National and Community Service Act of 1990 for Volunteer Programs funded through Americorps Senior			